

## Madison County Soil & Water Conservation District

815 East Highway 92  
Winterset, IA 50273  
515-462-4884 Ext. 3  
[www.madison-swcd.org](http://www.madison-swcd.org)



# Position Announcement

## District Soil & Water Resource Technician

Madison County Soil & Water Conservation District (SWCD) seeks to fill a vacancy for a District Soil & Water Resource Technician. This position will work together with Madison SWCD's partners at the Iowa Department of Agriculture and Land Stewardship and USDA Natural Resources Conservation Service to provide technical assistance to landowners and farm operators in Madison County by assisting with the planning, design, and implementation of conservation practices, and other activities that advance Madison SWCD's mission and goals.

### Description of Duties:

Assist the Soil & Water Conservation District (SWCD) with:

- Field visits with landowners and operators to assess resource concerns and solutions;
- Conservation planning and mapping;
- Layout, design, and checkout of conservation practices (e.g. terraces, waterways, ponds, others);
- Information, education, and outreach activities;
- General office duties;
- Other duties as determined by the SWCD Commissioners and District Conservationist.

### Expectations:

- Background in conservation, agriculture, or related field, or willingness to learn;
- Familiarity with computers and basic software (e.g., Microsoft Office), and experience with engineering design software or willingness to learn;
- Complete trainings necessary to retain competency for this position;
- Attend meetings and trainings as required by state and federal partners;
- Provide courteous, impartial service to all landowners, operators, and contractors;
- Maintain positive working relationships with co-workers and partners.

### Requirements:

- Valid driver's license
- Proof of eligibility to work in the U.S.
- Successful completion of a federal background investigation (after job offer)
- Delivery of programs and services without regard to race, color, religion, sex, age, or disability
- High school diploma (graduating seniors are eligible to apply)
- Physical ability to assist with fieldwork (walking on uneven ground, ability to lift up to 40 pounds)

**Employment Term:** Up to 40 hours per week, until grant funds exhausted (approx. 1 year, with possibility of extension)

**Wage:** \$15.00-\$20.00/hour, commensurate with experience

**Benefits:** Paid Time Off, Paid State Holidays, IPERS

### To Apply:

Submit the following: 1) a one-page **cover letter** explaining your interest in this position and highlighting relevant experience, 2) a detailed **resume** including education, experience, and skills, and 3) a list of **three references** including their name, title, phone number, and their relationship to you.

Application materials can be delivered to: Madison SWCD, Attn: Anna Golightly, 815 E. Hwy 92, Winterset, IA 50273 or emailed to [anna.golightly@ia.nacdnet.net](mailto:anna.golightly@ia.nacdnet.net).

**Application Deadline:** **Monday, June 17, 2024**

*Madison County SWCD is an equal opportunity provider and employer.*